

**Southwood Valley Elementary  
Parent and Family Engagement Policy  
2023-2024**



<b>Parent and Family Engagement (PFE) Policy</b>	
<b>What is it?</b>	Southwood Valley is committed to our mission: We see the potential in every student and staff member through building relationships with the school community. We will provide a safe and positive, student-centered, learning environment full of love and authentic, culturally relevant experiences. We strive to provide high-quality education individualized for each student by developing and maintaining relationships with families and the community. One way we continue to do this is by participating in the Title I, Part A State Program. This program provides funding for low socioeconomic schools. In return, we promise to meet the expectations laid out for us by the Texas Education Agency and the United States Department of Education as described in Every Student Succeeds Act (ESSA), Section 1116:
<b>Expectations &amp; Objectives</b>	<p>Parents and families are a child’s first teacher. They imitate you from the moment they are born. Therefore, a mutually beneficial relationship between school and home is in the best interest of every child. The expectation of our PFE Program is to foster communication and decision-making with parents about student performance and to collaboratively support learning. Our objectives are:</p> <ul style="list-style-type: none"> <li>● Effective two-way communication, in a language that family members can understand between school and home which is linked to a higher completion rate on homework, better attention during instructional tasks, increased participation by all parties, and improved interactions and relationships between parents, teachers, and students.</li> <li>● If a child’s parents are more involved in school experiences, the child is more likely to have higher grades, improved behavior, better attendance, higher social skills, and adaption.</li> <li>● Learning together leads to better school and home life.</li> <li>● Being a life-long learner can prevent some health issues that often occur later in life.</li> </ul>
<b>Funding</b>	Title I funds will be allocated for the implementation of the parent and family engagement program. Such programs, activities and procedures will be planned and implemented with meaningful consultation with parents of participating children.
<b>Review</b>	All use of funding and activities can be reviewed by the Texas Education Agency upon request to ensure they meet the needs of the PFE Program.

<p><b>Southwood Valley will:</b></p>	<p>Create a Parent Coalition Board on which parents will be included. This board will plan, develop, evaluate, and revise support and school improvement plans. Hold regular meetings where the Parent Coalition Board will seek input of families, community members and educators. Southwood Valley will distribute the PFE Policy, this document, to parents and the communities by:</p> <ul style="list-style-type: none"> <li>● Posting it on our campus website, and keeping it up to date</li> <li>● Distributing printed copies to all those requesting one</li> <li>● Distributing printed copies at all the school’s annual meetings</li> <li>● Have a representative at every school’s annual Title I meeting</li> <li>● Have a representative at every school PFE event</li> <li>● Per request, provide the qualifications of a child’s teacher</li> <li>● Conduct evaluations of every PFE event at each school, collect that data, and give a report that assists the campus in the evaluation and revision of their PFE policy and school-parent compact</li> <li>● Evaluate the campus Parent and Family Program and its policy throughout the year and revise it as needed, focusing on improvements to known barriers.</li> <li>● Provide training to every campus employee on the most effective PFE strategies</li> <li>● Send out a monthly newsletter link in both English and Spanish via School Messenger and Schoology once a month from both the principal and the Parent Teacher Organization</li> <li>● Send frequent reports to parents on their children’s progress</li> <li>● We will continue to monitor and adjust for increased parent involvement through the use of surveys (in English &amp; Spanish) for parent involvement and for Parent Workshops. Parent Workshops will increase the capacity of parents as they engage in classes that they deem most appropriate to help them partner with the school for their student’s education.</li> </ul>
<p><b>School-Family Meetings</b></p>	<p>Parent Meetings offer a time for the school and family to communicate necessary information. These meetings will take place at Southwood Valley Elementary. For meetings held during school hours ( 7:20 am to 4:00 pm) you can enter through the main office entrance facing Brothers Boulevard. If a meeting is held after school hours in the cafeteria you may enter through the cafeteria doors.</p> <p>The Annual Title I meeting will take place on the following dates and times:</p> <ul style="list-style-type: none"> <li>● Wednesday, September 13th at 12:00 p.m. in PLC Room 728</li> <li>● Thursday, September 14th at 6:00 p.m. in the Cafeteria</li> </ul> <p>The information is the same for both coordinating meetings and will be offered both in person. Different meeting times and dates are offered for family convenience. A Spanish translator will be made available for any input or questions, in addition the slideshow presentation will be made available in spanish.</p>

	<p>The Southwood Valley Parent Teacher Organization Meetings will take place on the following dates and times:</p> <ul style="list-style-type: none"> <li>• Wednesday, September 13th at 12:00 p.m. in PLC Room 728</li> <li>• Wednesday, November 8th at 12:00 p.m. in PLC Room 728</li> </ul> <p>Future meetings will be announced in newsletters, and posted to our parent calendar on the campus website.</p>
<p><b>How to be involved at the school</b></p>	<p>Become a member of the Southwood Valley Parent Teacher Organization by emailing our PTO here: <a href="mailto:infoswvpto@gmail.com">infoswvpto@gmail.com</a></p> <p>Attend the meeting above and the family trainings/activities below</p> <p>Talk to your child's teacher about how to help/volunteer in the classroom via their email or by phone during a scheduled conference time. If you do not know your child's teacher's email, contact the office at (979)764-5590.</p> <p>Attend parent workshops offered by the school. Parent Workshops will increase the capacity of parents as they engage in classes that they deem most appropriate to help them partner with the school for their student's education.</p>
<p><b>School-Family Trainings/ Activities</b></p>	<p>Family trainings are opportunities for family members to come learn new knowledge and skills from other parents, community members, and educators. The schedule and locations listed below are subject to change. Any changes made will be communicated via, emails, social media, handouts and on our school website.</p> <p>Parent Orientation for Kindergarten</p> <ul style="list-style-type: none"> <li>• Date &amp; Time: Tuesday, August 10th at 5:30 p.m.</li> <li>• Location: Southwood Valley Cafeteria</li> <li>• Other info: Parents will enter through the main entrance and the cafe entrance for a 30 minute orientation before visiting their child's classroom</li> </ul> <p>Parent Orientation for First and Second Graders</p> <ul style="list-style-type: none"> <li>• Date &amp; Time: Tuesday, August 22nd at 6:00 p.m. ( 1st grade) 6:30 p.m. (2nd grade)</li> <li>• Location: Southwood Valley Cafeteria and Gym</li> <li>• Other info: Parents will enter through the main entrance and the cafe entrance</li> </ul> <p>Parent Orientation for Third and Fourth Graders</p> <ul style="list-style-type: none"> <li>• Dates &amp; Times: Thursday, September 24th at 6:00 p.m. (3rd grade) 6:30 p.m. (4th grade)</li> <li>• Location: Your child's classroom</li> <li>• Other info: Parents will enter through the main entrance and cafe entrance</li> </ul> <p>Fiesta Patrias Family Parade &amp; Festival</p> <ul style="list-style-type: none"> <li>• Dates &amp; Times: Sunday, September 17th at 11:15 a.m.</li> </ul>

- Location: Downtown Bryan, (21st to 23rd Street)
- Other info: Students & families participating will receive direction from their child's homeroom teacher .

Stay Connected with CSISD Digital Learning Applications! Parent Workshop

- Dates & Times: Thursday, September 14th at 6:00 p.m.
- Location: School Cafeteria
- Other info: Prior to attending the training, please ensure that you have an active email account set up and you know the password. Please bring a device, if you do not have one, one will be provided.

Parent-Teacher Conferences (all grade levels; can be conducted in person or virtual)

- Dates & Times: Monday, October 9th (You will sign up for a time with our child's teacher sometime between September 27th and October 6th)
- Location: School classrooms (Enter through main door and check in at the office)
- Other info: please contact your child's homeroom teacher for a conference date/time

Watch D.O.G.S.Kick-Off Tailgate Event

- Dates & Times: Thursday, September 28th at 6:00 p.m.
- Location: Southwood Valley Cafeteria
- Other info: Families, come dressed in your favorite sports team jersey ( Enter through the Cafe doors) Light snacks will be provided.

Grandparent's Day Luncheon and Book Fair

- Dates & Times: Friday, October 27th at your child's scheduled lunch time
- Location: School Cafeteria and Library
- Other info: Please RSVP for meal counts when invitation is sent out via email to guardians.

Creating Independence in Your Child. Parent Workshop.

- Dates & Times: TBA
- Location: School Cafeteria and Library
- Other info: Please RSVP when invitation is sent out via email to guardians.

PTO Fall Celebration

- Dates & Times: Friday, November 10th

	<ul style="list-style-type: none"> <li>● Location: School Playground</li> <li>● Other info: More information coming soon.</li> </ul> <p>National Parent Involvement Day</p> <ul style="list-style-type: none"> <li>● Dates &amp; Times: Thursday, November 16th</li> <li>● Location: School Cafeteria</li> <li>● Other info: We would like to honor your involvement in your child's life and education</li> </ul> <p>December- May Parent Workshops and schoolwide events will be announced via, email, school website, social media, schoology and newsletter.</p>
<b>Curriculum</b>	<p>Southwood Valley Elementary utilizes the Texas Essential Knowledge and Skills (TEKS) Resource System provides a common set of expectations for what students will know and be able to do at the end of a grade for each subject area. The TEKS form the framework for everything taught at Southwood Valley Elementary. More information is available upon request. Please contact Alison DeLuna via email to set up a meeting time. <a href="mailto:adeluna@csisd.org">adeluna@csisd.org</a></p>
<b>Forms of Academic Assessments</b>	<p>Southwood Valley has common formative assessments that every teacher gives. No matter the teacher, each child is assessed via the same assessment provided by TEKS Resource System which models each assessment after the State of Texas Assessments of Academic Readiness or STAAR test. Previous STAAR tests are released which are utilized for assessment and instruction in addition to other curriculums.</p>
<b>Expected Achievement levels on academic assessments</b>	<p>The State's Performance Standards can be found on this website: <a href="https://tea.texas.gov/student-assessment/testing/taar/taarperformance-standards">https://tea.texas.gov/student-assessment/testing/taar/taarperformance-standards</a></p> <p>Southwood Valley tracks each child's growth throughout the year via local assessments (mentioned above). Each child has a folder where teachers help them track their own learning growth</p>
<b>Ways to request regular meetings with the school</b>	<p>Guardians can bring any suggestions, ideas, or concerns to the monthly parent meetings listed above. However, if they need to meet with the administrators or their child's teacher at another time, they can email that individual person, or contact the front office staff to set up a time to meet. We welcome any ideas, feedback, and concerns as we want our school to be a place where everyone feels safe and welcome.</p>

<b>School-Parent Compact</b>	<b>The School's Responsibilities</b>	<b>The Guardian's Responsibilities</b>	<b>The Student's Responsibilities</b>	<b>On-Going Communication</b>
	<ul style="list-style-type: none"> <li>● Provide high-quality curriculum and instruction focused on differentiation for the growth of every student.</li> <li>● A supportive and effective learning environment where guardians and families feel welcome, supported, and valued.</li> <li>● A plethora of opportunities for guardians and families to volunteer in the school and classrooms.</li> <li>● Opportunities for guardians and families to participate in the decisions regarding the education and use of extracurricular time for their children.</li> <li>● Hold an open mindset.</li> <li>● Be team oriented</li> </ul>	<ul style="list-style-type: none"> <li>● Support their child's learning at home through dialog, homework, and setting a positive example.</li> <li>● Volunteering in the school and classroom when able.</li> <li>● Participate in parent meetings where decisions regarding the education and use of extracurricular time will be discussed.</li> <li>● Participate in parent meetings and trainings/activities when able.</li> <li>● Hold an open mindset.</li> <li>● Be team oriented</li> </ul>	<ul style="list-style-type: none"> <li>● Be open and honest when needing help regarding learning.</li> <li>● Act appropriately and do not disrupt the learning environment.</li> <li>● Strive to grow.</li> <li>● Hold a growth mindset.</li> <li>● Be team oriented.</li> </ul>	<ul style="list-style-type: none"> <li>● Parent-Teacher Conferences.</li> <li>● Monthly parent meetings, training and activities offered at different times on different days.</li> <li>● Progress reports every three weeks.</li> <li>● Weekly positive phone calls.</li> <li>● Methods of communication include: <ul style="list-style-type: none"> <li>➤ Email</li> <li>➤ Phone</li> <li>➤ Website</li> <li>➤ Tuesday folder correspondence</li> <li>➤ social media</li> <li>➤ Monthly Newsletters</li> </ul> </li> </ul>

If you require assistance translating this document, please call (979)764-5590 or send an email to [adeluna@csisd.org](mailto:adeluna@csisd.org)

This campus Parent and Family Engagement Plan has been developed jointly with, and agreed on with parents of children participating in Title I, Part A programs, as evidenced by the Southwood Valley Committee signature page on file.

Persons wishing to provide comments/feedback regarding the Southwood Valley Elementary Parent and Family Engagement Plan should contact:

**Ali DeLuna - Principal**

**Dawn Newton - Assistant Principal**

**Bridget Freeman - Title I Specialist**

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